JOB DESCRIPTION

Job title: Camp Counselor and Before/After School Program Counselor (school ages 5 to 12 years) Function: To coordinate and monitor all activities of the campers assigned to the Counselor. To respond promptly to emergency situations. To ensure assigned campers have an enjoyable and fulfilling camp experience.

Classification: Non-exempt

Salary range:

Reports to: Camp Director

Supervisory responsibility: None

ARNING CENTER

Required education and experience:

Each counselor in a recreational camp for children shall:

- 1. At least four weeks experience as a junior counselor, have participated in structured group camping, OR have at least four weeks experience in a supervisory role with children; AND
- 2. Satisfactorily completion of a camp counselor orientation and training program and CDC online "Heads-Up" training, or equivalent.
- Additional eligibility qualifications:
 - 1. Minimum age 16 years old.
 - 2. 3 years older than children assigned to.
- On-going education, training, certification:
 - 1. First-aid and CPR certifications.
 - 2. Annual "Heads-Up" training.

Needs Needs Improvement Needs Expensibilities/Core Functions: Improvement Expension * All staff serve as mandated reporters as stipulated under state laws governing center locations. Improvement Improvement * All staff serve as mandated reporters as stipulated under state laws governing center locations. Improvement Improvement * All staff serve as mandated reporters and stipulated under state laws governing center locations. Improvement Improvement * Prepare and implement weekly projects and programs. Improvement and facility is clean and safe, well organized supplies and equipment that are Improvement for a manifer the group area and facility is clean and safe, well organized supplies and equipment that are Improvement for a manifer the group area and facility is clean and safe, well organized supplies and equipment that are Improvement for and facility is clean and safe, well organized supplies and equipment that are Improvement for and facility is clean and safe, well organized supplies and equipment that are Improvement for and facility is clean and safe, well organized supplies and equipment that are Improvement for and facility is clean and safe, well organized supplies and equipment that are Improvement for and facility is clean and safe, well organized supplies and equipment that are Improvement for and facility is clean and safe, well organized supplies and playful Minds Improvement for and facility is clean and safe, well organized supplies and supplies			PERFOR	PERFORMANCE	
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Employee:



0	Apply sunscreen regularly.				
Skills/Competency:					
0	Responds effectively to emergency situations.				
0	Quickly and effectively problem solve complex situations.				
0	Strong verbal and written communication skills.				
0	Cultivate and maintain an atmosphere of teamwork.				
0	Genuine enjoyment when working with children.				
0	Comfortably engage with students, staff, and parents.				
0	Easily and compassionately address student's needs and engage/counsel parents.				
0	Contribute to program growth.				
0	Maintain sound working relationships with staff.				
Other performance indicators:					
0	Adhere to Playful Minds policies given verbally or in writing, such as Employee Handbook,				
	Confidentiality Policy, Safety Procedures, etc.				
0	Cooperate with the Camp Director and other staff in activities involving the whole program.				
0	Great and treat children, parents, and staff with kindness and respect.				
0	Engage with children and staff to maintain positive relationships.				
0	Be professional at all times.				
0	Refrain from gossip.				
Work environment: Inside activity areas. Pool and poolside area. Outside play areas. Heat/humidity conditions.					
Physical demands: Excellent swimming ability. Lift/carry/rescue children up to 75 lbs. Bend and sit on floor.					
Run, skip, and hop. Reach, grasp, stoop, and twist. Able to use both arms and legs changing position, moving, and					
manipulating items. Sit and stand for long periods of time.					
Expected hours of work: Arrive on time and remain until designated end-time.					

Signatures:

Employee

Manager

Date

Date